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PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Central Acts

PORTS AND TRANSPORT DEPARTMENT NOTIFICATION

Sachivalaya, Gandhinagar, 23rd October, 2024

INLAND VESSELS ACT, 2021.

No.G/PT/2024/21/PTD/MIS/e-file/22/2024/0899/GH-1:- WHEREAS certain draft rules to be issued under sub-section(6) of section 5 of the Inland Vessels Act, 2021 (24 of 2021) were published as required by sub-section (1) of section 107 of the said Act at pages 96-1 to 96-20 in the Gujarat Government Gazette, Extraordinary, Part [IV-A], dated the 25th June, 2024, under the Government Notification Ports and Transport Department No. G/PT/2024/7/PTD/MIS/e-file/22/2024/0899/GH-1, inviting objections or suggestions from all persons likely to be affected thereby within a period of thirty days from the date of publication of the said notification in the Official Gazette:

AND WHEREAS, objections or suggestions received in respect of the said draft notification have been considered by the Government;

NOW, THEREFORE, in exercise of the powers conferred by sub-section (6) of section 5 read with section 107 of the Inland Vessels Act, 2021 (24 of 2021), the Government of Gujarat hereby makes the following rules, namely:-

1. Short title and commencement.-

- (1) These rules may be called the Gujarat Inland Vessel (Registration, Survey and Operation of Category 'C' Inland Vessels), Rules, 2024.
- (2) They shall come into force on the date of their publication in the *Official Gazette*.

2. Definitions.-

- (1) In these rules, unless the context otherwise requires -
 - (a) "Act" means the Inland Vessels Act, 2021;
 - (b) "Applicant" means the owner and/or the operator of the pleasure craft applying for Registration / survey or any other requirement as set by the Government from time to time under these Rules;

- (c) "Beach" or "shore" or "bank" means the strip/area of waterfront land that is located along a body of water;
- (d) "Boat" means and include a pleasure craft in the form of a house boat, motor boat, motor launch, pedal boat, rowing boat, parasailing boat and canoe, but does not include fishing vessels and a ship registered or required to be registered under the Merchant Shipping Act, 1958 (44 of 1958);
- (e) 'Category 'C' Vessel' means a pleasure craft of less than 10 meters length;
- (f) "Certification Agency" means the agency, which may be a classification society or such other authority, as may be authorised by the Indian Register of Shipping (IRS) for the purpose of fitness certification of crafts for strength, capacity and technical specifications;
- (g) "Concerned Authority" means the competent body, organization, or institution that has the powers or jurisdiction to operate, manage, supervise, or have control of a specific area;
- (h) "Fair season" means the period that may be specified by the Directorate General of Shipping, India;
- (i) "Government" means the Government of Gujarat;
- (j) "Mechanically Propelled Boat" means any floating craft/boat propelled with mechanized means such as marina, barge, boat, river/lake cruise/yachting, boating, water skiing, jet skiing, fun rides using power boats and such other activities;
- (k) "Misconduct" means fraud, misrepresentation, obstructing tourist facilities, or charging extra, not displaying the rent charges, not giving cash memo/receipt, not providing committed facilities/services, providing lower grade equipment or not making available experts/ technical personnel/operating without permission from the registering authority; not following strict safety-related protocols, not providing all safety equipment required for an activity, not maintaining safety-related equipment or protocols or directly or indirectly endangering the lives of any occupants of a Vessel;
- (l) "Non-mechanically propelled Boat" means any boat/ floating object propelled without any mechanical means of propulsion and may include floating crafts such as, pontoon, floating huts, house boats, zorbing, sailing or rowing, canoeing, yachting, wind surfing, dingy sailing and such other activities;
- (m) "Nuisance" means any act by the operator or applicant in contravention or violation to the provisions of these Rules or operating the activities without proper approval from the registering authority;
- (n) "Operator" means a person or entity either owning or operating or proposing to own or operate a Vessel for water sports such as pleasure boating, ferry service, parasailing, jet-ski, kayaking, water skiing/towing, canoeing, rafting, scuba diving and such other or further recreational activities in inland waters, in the State of Gujarat;
- (o) 'Pleasure craft' means a vessel that is used, or, being a vessel in the course of being constructed, or is intended to be used, wholly or partially for recreational or sporting activities;
- (p) "Registrar" means the officer appointed by the Government for the purpose of registration of the Category 'C' vessels according to the Inland Vessels Act,2021;
- (q) "Surveyor" means the officer appointed by the Government for the purpose of survey of the Category 'C' vessels according to the Inland Vessels Act, 2021.

(2) Words and expressions used and not defined in these rules but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. Applicability.-

- (1) These rules relate to registration of boats/equipment for water sports activities and shall be applicable to all pleasure crafts falling under Category 'C' vessels as classified in rule 6 of the Inland Vessels(Survey and Certification)Rules, 2022 published by the Central Government and also to operators engaged in conducting such activities within the State of Gujarat.
- (2) These rules shall govern the process of registration, survey, certification, and operational compliance for all pleasure crafts and boatsplying in inland waters within the State of Gujarat.

4. Registration and Survey Procedure.-

- (1) Any person or entity desirous of securing a registration for his/its pleasure craft/boat (the "Applicant"), shall apply to the Registrar having respective jurisdiction. The application shall be made in FORM 1 along survey application in FORM 2 with payment of a Registration and Survey Fee as prescribed in SCHEDULE B.
- (2) The Applicant shall be required to furnish the following documents along with the application:
 - (i) Documents evidencing ownership of the pleasure craft/boat(FORM 3);
 - (ii) Comprehensive map of the area of intended operation, with such information and co-ordinates as may be required by the Registrar;
 - (iii) Fitness Certificate and Builder's Certification of the pleasure craft / boat issued by the certifying agency as prescribed in these rules, certifying the fitness of the pleasure craft/boat for the intended operation;
 - (iv) Valid insurance for passengers covering death or damages.
- (3) Each application, on its submission, shall be endorsed with a unique identification number.
- (4) The Registrar shall be entitled to call for such other documents / records, as may be deemed fit and proper.
- (5) If the Registrar finds the application in order, it shall be transferred for onward scrutiny to the Surveyor; and shall be subjected to a detailed survey.
- (6) The Applicant shall be required to co-operate with the Surveyor in all respects; and shall comply with written directions requisitions and compliances, as may be issued by the Surveyor from time to time. After compliance is rectified, the Surveyor shall inspect the pleasure craft/boat afresh.
- (7) At any stage of the process of evaluation of the application, it shall be open for the Registrar to reject the application, either on its own after recording reasons or on the recommendation of the Surveyor for the reasons that may be conveyed by the Surveyor in writing.
- (8) On satisfactory completion of the survey, if the Surveyor concludes that the pleasure craft/boat is fit in all respects; and meets with the requisite standards for its intended deployment, the Surveyor shall issue a Declaration of Survey in FORM 4. Thereafter, on the bases of the Declaration of Survey, the Chief Surveyor shall issue the Certificate of Survey in FORM 5.
- (9) The Registrar and the Surveyor shall be entitled to call upon the applicant to add / alter / retrofit such apparatus and infrastructure on the pleasure craft/boat, as may be deemed fit and proper. Failure to comply with the directives of the Registrar and the Surveyor shall lead to automatic rejection of the application.
- (10) Thereafter, the Registrar shall on further verification or compliance, as may be required, issue a pleasure craft-specific/boat specific, non-transferrable Certificate of Registration in FORM 6 to the applicant under these rules. The Registrar shall maintain a book of registration in FORM 7.

5. Validity of Registration.-

- (1) The validity of the Certificate of Registration shall be five years; thereafter, the applicant shall make a fresh application for the Certificate of Registration. Each Certificate of Registration shall remain valid subject to the compliance of what is stated in these rules, unless terminated / suspended by the Registrar.
- (2) The Certificate of Registration under these rules shall be subject to termination / suspension. During the validity of the Certificate of Registration, the operator shall, at all times ensure absolute compliance of all requirements associated with the safety, utilization and structural integrity of the pleasure craft/boat.

6. Procedure for granting permission for operation.-

- (1) Notwithstanding, the operator having valid Certificate of Registration, Certificate of Survey, equipment, the pleasure craft / boat shall not be operated without the valid permission for operation by the District Magistrate having respective jurisdiction.

- (2) The operator seeking permission shall be a registered firm, company or individual or group of individuals governed under the provisions of the Companies Act, 2013, the Income Tax Act, 1961 and Gujarat Goods and Services Tax Act, 2017.
- (3) The operator seeking permission for the activity shall submit a duly filled application to the respective District Magistrate or, as the case may be, Municipal Commissioner, along with all requisite documents.
- (4) The application shall be accompanied with the following documents:
 - (i) proof of ownership of pleasure craft/boat;
 - (ii) valid Certificate of Registration of pleasure craft/boat;
 - (iii) valid Certificate of Survey of pleasure craft/boat and equipment;
 - (iv) comprehensive map of the area of intended operation, with such information and coordinates as may be required by the District Magistrate or, as the case may be, Municipal Commissioner;
 - (v) all required No Objection Certificates from concerned authorities;
 - (vi) valid insurance for passengers (of total sanctioned capacity) covering death or damages.
 - (vii) qualification, certificates of crew member, and
 - (viii) any other document mandated by the District Magistrate or, as the case may be, Municipal Commissioner;
- (5) Subject to successful compliance of documents and verification of antecedents of the operator, the District Magistrate or, as the case may be, Municipal Commissioner may issue permission for water sports activity with the terms and conditions mentioned in the Standard Operating Procedure applicable for the activity in question.

7. Roles and responsibilities of the Operator.-

- (1) The operator shall engage qualified, diligent, and trained crew members possessing a certificate from the National Institute of Water Sports, Port Authority, Gujarat Maritime Board or any other recognised organisation by the Government to the effect that the crew have been trained in-
 - (i) manning and operating the pleasure craft/boat/ equipment;
 - (ii) maintaining, in good operational condition, the pleasure craft/boat / equipment and all life-saving equipment; and
 - (iii) life-saving, first aid and emergency response techniques.
- (2) The operator shall not alter the structure, machinery and equipment without permission of registering authority.
- (3) The operator shall display capacity of the pleasure craft/boat as certified by the Surveyor at the point of embarkation and disembarkation, as also on the pleasure craft/boat itself.
- (4) The operator shall clearly specify area of operation at the time of applying for registration of pleasure craft/boat / equipment with the Port Authority / Gujarat Maritime Board and the same shall be strictly followed for water sports activity. The Zones earmarked for bathing, common public utility, dangerous water bodies or zones within water bodies which are not fit for recreational or water sports activities, shall not be utilized for any recreational or water sport activity.
- (5) The operator shall operate pleasure craft / boat only in the designated/earmarked area only and within visual range so as to be clearly visible from shore at all times.
- (6) The operator shall make available all requisite documents, including but not limited to the Certificate of Registration at all times and shall show it, on demand to the committee officials or to any authority appointed by the Government for this purpose.
- (7) The operator shall implement and maintain adequate fire safety measures to prevent and mitigate the risk of fires.

- (8) Unless otherwise specifically approved, the operator shall ply pleasure craft / boat only during day light and in fair season; and in safe conditions, taking into consideration the applicable dynamic factors, including but not limited to wind speed, unseasonal rainfall or swell in the water body or foggy condition. An operator desirous of conducting night time operation or operations in the fading light, shall be required to seek the necessary permissions with additional lighting and all approvals for the said purpose. It shall be the duty and obligation of the operator to ensure that no pleasure craft / boat is plying in unsafe weather conditions.
- (9) The operator shall observe all safety norms specified by the licensing/Certifying authority.
- (10) Subject to safe operation conditions as stipulated in these rules, the operator shall observe the period and hours of operation as specified in the permission/licence granted by the concerned authorities.
- (11) Where, as part of a recreational activity or picnic (called by any name whatsoever), a school or any educational institution is desirous of providing boating or experience of water sports to its students, the operator may only allow children under the age of 12 years to embark on a pleasure craft if a specific, one-time permission for the said purpose is issued by the District Magistrate or, as the case may be, the Municipal Commissioner under these rules, on the specific request for the said purpose with such undertakings, in the form and manner, as may be called for. At all times when a child or children is/are undertaking boating or recreational water sports activity, such exercise shall always be under supervision of qualified boating operators, lifeguards and such number of adults embarking on a boating journey with the child/children, as may be deemed fit and proper by the operator. Additionally, life jackets for children must be provided and worn at all times during the activity.
- (12) The entire staff of the operator who are directly involved with the operations of pleasure craft/boat must have LST certification from National Institute of Water sports (NIWS) or competent government institution as designated by the Government from time to time. It is expected that personnel indirectly connected with the operations like waiters, receptionists, sweepers etc. also qualify in the First Aid and CPR modules of the LST course so that they can render help in an emergency.

8. Standard Operating Procedure.-

- (1) Each approved activity sanctioned under these rules shall be subject to strict compliance of the Standard Operating Procedure mentioned in Schedule A and such other directives/instructions as may be issued from time to time.
- (2) The operator may, if deemed appropriate apply the Standard Operating Procedure with stricter prescriptions subject to such stricter prescriptions being approved by the District Magistrate or, as the case may be, the Municipal Commissioner. Similarly, considering local circumstances and situations the District Magistrate/ Municipal Commissioner/Local Authority may also stipulate stricter prescriptions for a given activity. In no circumstances the District Magistrate/ Municipal Commissioner /Local Authority /operator be entitled to tone down or make lenient the prescription of the Standard Operating Procedure.

9. Inspection and Monitoring.-

The District Magistrate or, as the case may be, Municipal Commissioner shall constitute a district/city waterside safety committee comprising of such officers as may be appointed by the District Magistrate or, as the case maybe, Municipal Commissioner. The DWSC/CWSC shall conduct annual inspections to ensure compliance of sanctioned activities with these Rules. The DWSC/CWSC may issue such directions and guidelines as may be deemed fit and proper.

10. Penalty:

Any contravention of the rules shall entail the imposition of penalties as per the provisions of the Act.

11. Appeal against penalties under the rules.-

- (1) The State Government may by notification, designate an appellate authority under these rules which shall hear appeals by all aggrieved persons in connection with any decision and order issued under these rules.
- (2) Any appeal under these rules shall be filed within a period not exceeding thirty days from the date of receipt of the decision that is challenged by the appellate. The Appellate Authority may condone any delay in filing of an appeal in an unavoidable circumstance.

- (3) The Appellate Authority shall endeavour to decide an appeal within a period of 180 days from the date of filing the appeal.

Each appeal shall only be registered if it is accompanied with the fee as may be determined by the State Government.

Form 1

Application for Registration

(See rule 4(1))

To,

The Registering Authority,

I,.....

Resident of.....

being the Owner or Master of an Inland Vessel

hereby request that the said vessel be registered at the

I agree to pay such fees as may be payable under the rules. Particulars in respect of the said Vessel are as under:-

1. Owner's name and address in full
2. Occupation
3. Name of Master and his Certificate No.
4. Name of Registry and No. if previously registered
5. When and how the vessel was secured
6. Kind of vessel, viz. motor, name and address of engine makers with horsepower, speed and the year of make.
7. Name and address of builders with place and year of built.
8. Details of Insurance Certificate
9. Enclosures -
 - a) A declaration by the owner that the provisions of the Act and the rules made there under have been complied with; certificate of survey or provisional certificate of survey;
 - b) Challan receipt evidencing payment of fees for the registration of the vessel;
 - c) Copy of the 3rd party insurance certificate of the vessel duly attested;
 - d) Builder's certificate for new vessels;
 - e) Instrument of sale (for second hand vessels);
 - f) Mortgage details; and
 - g) Declaration of Ownership.

Place:

Date:

Signature of the Owner or Master of
the vessel

Form 2

Form of application for conducting survey of Inland Vessel

(See rule 4 (1))

Date:

Place:

To

The Chief Surveyor/Surveying Authority

At Port

Application for (indicate type) Survey of Inland Vessel

I/We,the authorised persons under the law hereby apply to you to make necessary arrangement for the Initial/Periodical/Dry Docking/ (strike out the not applicable ones) of the Inland Vessel detailed below.

The particulars of the vessel are as under;

1. Name of vessel
2. Official no. of the vessel
3. Port of Registry of vessel
4. Tonnage (i) Registered
5. Type of the vessel
(Passenger/ Passenger-cum-cargo/ Cargo/ Tanker - state type, etc.)
6. Category of the Vessel
7. Year of Build
8. Name and address of Builder
9. Hull Dimensions
10. Place and date of last survey
11. Type and British Horse Power (BHP) of main propulsion Machinery
12. Details of other machineries
13. Owner's name and address with telephone no.
14. Agent's name and address with telephone no.
15. Date and time of proposed visit of surveyor
16. Place of proposed Survey

Station

Date

Signature of Owner/Master/Authorised
Person

Enclosures:

1. Proof of payment of survey fee and other charges
2. Copy of last Certificate of Survey
3. Copy of Certificate of Registration (if already registered)
4. Document establishing the Authority of Authorised Person (if making request)

Form 3**Declaration of Ownership**

(See rule 4(2))

I/We _____ residing permanently
 at _____ having original place of business
 at _____ do hereby declare that vessel
 named _____ was built at _____ in
 the year and _____ was purchased by me on _____ for
 rupees _____ and wish to have the same registered in my name at the port of and that
 I am the owner of the same .

Signature of Owner

Made and subscribed the _____ day of _____ 20 _____ by the
 Above named _____ in the presence of _____

Signature of Magistrate or Notary Public or Registering Authority

Note. - The declaration shall be made before a Magistrate or a Notary Public or a registering Authority.

Form 4**Form of declaration to be issued by the Surveyor**

(See rule 4 (8))

Declaration of Survey

Ref. No. :

Dated:

This is to certify that I have surveyed the Inland Vessel named _____, Official No.
 _____, in accordance with the Inland Vessel Act, 2021 and the rules made there under.

During the survey, the condition of vessel and its equipment was found, as detailed in the "Record of vessel Equipment and Vessel Information" attached as annexure to this Declaration of Survey

Based on the details contained in the Record of Vessel Equipment and Vessel Information together with the number and qualification of personnel manning the vessel, the vessel is fit for the service stated in the Certificate of Survey, and worthy of the trade or purpose stated therein.

This declaration of Survey is valid up to sixty days from the date of declaration mentioned above.

Surveyor

Enclosure: Record of Equipment and Vessel Information

Annexure to Form No. 4**Record of Equipment and vessel Information**

Name of Vessel	Type of Vessel	Category of Vessel	Number of Passengers	Official Number

Hull Material	Name of the Builder	Place of Build	Date of Build	Means of Propulsion	Total British Horse Power of Main Engine	Date of Engine Manufacture
Length	Breadth	Depth	Gross Registered Tonnage	Net Registered Tonnage		
Fire fighting item	Number/Type	Condition	Location			
Fire Fighting Plan						
Fire Pumps (Mech)						
Fire Pumps (Hand)						
Portable extinguishers						
Fixed extinguishing system						
Fire Buckets						
Sand Boxes						
Hydrants						
Hoses, fittings and nozzles						
Equipment	Number	Type/Condition	Location			
Anchors						
Anchor cables/Chains						
Bilge pumps						
Winches						
Cranes						
Derricks						
Towing Equipment						
Ropes and Lines						
Collision mat						
Gangway						
Fenders						
Boat hook						
First Aid Kit						
Binoculars						
Waste Containers						
Heaving line						
Axe						
Torch						
Navigation Equipment	Number	Condition	Location			
Navigation Lights						

Sound Signals				
Shapes				
Magnetic Compass				
Class B AIS				
Communication equipment				
Nautical publications				
Location of passengers on specific decks and spaces in maximum loaded condition				
Deck/Space				
Maximum number of Passengers				
Freeboard				
Minimum freeboard,				
Number of Passengers				
Cargo (tonnes)_				
Life-Saving Equipment	Number	Type/Condition	Location	
Lifejackets				
Life-rafts				
Launching arrangements				
Flotation Devices				
Lifebuoys				
Flares - Parachute				
Flares - Hand-held				
Smoke Signals				
Life raft equipment Emergency Communications				
Machinery/Electrical	British Horse Power	Type/Condition	Location	
Main Machinery				
Main Generator				
Emergency Generator				
Main Steering Gear				
Auxiliary Steering Gear				
Switchboard				
Shore Connection				

Machinery/Electrical	British Horse Power	Type/Condition	Location
Batteries			
Signal Light Switches			
Accommodation/Safety	Condition	Comment	
Escape routes			
Washrooms			
Toilets			
Galley			
Messroom			
Water tanks			
Heating/cooling/ventilation			
Berth/locker			
Access to accommodation			
Lighting			
Machinery guards			
Guard rails			
Non-slip surfaces			
Ladders/companionways			
Noise insulation/protection/notices			
Foam flotation material: Density			

Issued at: **on:**

(Signature of authorised official issuing the certificate)

(Seal of the issuing Authority)

Form 5

Certificate of Survey - Category C Vessel

(Seerule 4 (8))

Category of Vessel :

Certificate of Survey No. _____ Zone of operation: _____

Date of Issue _____ Date of Expiry _____

This is Certificate of Survey has been issued subsequent to Survey carried out of the below detailed inland vessel.

Name of the Vessel _____ Official No. _____

Port of Registry _____ Certificate of Registry No. _____

Gross Tonnage _____ Registered Tonnage _____'

Freeboard Assigned _____ mm, Loading marks placed on the vessel's side: Yes/No, ____

Name of the Master _____

Master's COC Grade _____ No. _____ Place of Issue _____

Name of the Engineer or Engine Driver _____

Master's COC Grade _____ No. _____ Place of Issue _____

Name and Address of Owner or Agent _____

Date of Survey carried out _____ Place of survey carried out _____

Plying Limits (as applicable): -

Within inland waters limits of _____

Cargo/passenger Capacity

Maximum permissible cargo carriage capacity: _____ tonnes and /or _____ Passengers with _____ crew.

Safety equipment carried on the vessel:

No. of boats size and cubic capacity	No. of buoyant apparatus or Life rafts	No. of lifebuoys and lifejackets		Fire extinguishers			No. of anchors with their weight	Length size	
		Lifebuoy	Lifejacket					Anchor cable	Hose
				Foam type	Soda acid	Dry Cargo Powder			

This Is To Certify that the provisions of the rules with respect to the survey of the above mentioned Inland Vessel and the Transmission of declaration in respect thereof, have been complied with.

This Certificate, unless previously cancelled or revoked, to be in force until the ____ day of ____ 20__.

Examined and Registered

Signed by Chief Surveyor

Form 6**Certificate of Registration**

(See rule 4(10))

Particulars of Vessel

Issued by[details of Registering Authority]

Official Number	Name of the Vessel	No. , Date and Port of Registry	No. , Date and Port of Previous Registry (if any)
Whether Indian or Foreign Built	Whether self propelled Propulsion Type	Where Built	Name and address of Builders
Numbers of Decks Stem Stern Material Description Number of Bulkheads	Length Breadth to outside of plating Moulded Depth Length of engine - room (if any)	Metres	

Particulars of Propelling Engines, & Machinery, as supplied by Builders, Owners, or Engine Makers

No. of sets of Engines	Description of Engines	Whether Indian or Foreign made	When made	Name and address of Makers	Reciprocating Engines		Rotary Engines	B.H.P. Estimated Speed of Vessel	
					No. of cylinders in each set	Diameter of cylinders			
No. of Shafts		Engines		Engines	Engines				
					Length of Stroke				
Particulars of Boilers Description..... Number..... Loaded pressure.....									

Particulars of Tonnage

The tonnages of this vessel in accordance with India Tonnage Certificate are: -

Gross Tonnagetons

Net Tonnage tons

A detailed summary of the tonnages for this vessel is shown on the Certificate of Survey

--

The Number of crew for whom accommodation is certified

I, the undersigned, Registering Authority at the Port of..... in State here by certify that the Vessel the Description of which is prefixed to this my certificate, has been duly surveyed, and that the above Description is in accordance with the Register Book; that..... whose Certificate of Competency of Service is No....., is the Master of the said Vessel, and that the Name, Residence and Description of the Owner....., and Number of Tenth Shares Held by are as follows :-

Name Residence and Occupation of the Owner	Number of Tenth Shares

Date at..... theday of Two thousand andRegistering Authority

Notice. - A certificate of Registration is not a document of title. It does not necessarily contain notice of all changes of ownership, and in no case does it contain an official record of any mortgages affecting the Vessel. In case of any change of ownership it is important for the protection of the interests of all parties that the change should be registered according to law. Changes of ownership, address or other registered particulars should be notified to the Registering Authority. Should the Vessel be either actually or constructively lost, taken by the enemy, burnt or broken up or cease for any reason to be an Indian Vessel notice thereof, together with the certificate of registration if in existence, should immediately be given to the Registering Authority at the Port of Registry.

Form 7

(See rule 4(10))

Book of Registration

Registration Number: _____

Name of Vessel _____

Port of Registry _____ Year of Registry _____

Name of the Owner _____

Address of owner _____

Description of Inland Vessel

Type of Vessel Cargo or Passenger etc. _____ Category _____

Gross Tonnage _____ Registered Tonnage _____

Particulars of Vessels

Length overall _____

Breadth Extreme _____

Depth of underside of deck amid ships, at side _____

Builder Name and Address _____

Year of Built _____

Type of Hull wood, steel, etc. _____

Number of Decks _____

No. of Bulkheads _____

Transaction

Name of person from whom title is derived _____ No. of shares affected _____ Date of and hour of Registry _____

Engine _____

Internal combustion engine No. _____

Description _____

No. offsets _____

Made by _____

Year of Make _____

No. of cylinders per set _____

Diameter of cylinder in inches _____

Stroke in inches _____

N.H.P. _____ B.H.P. _____ I.H.P. _____

Propulsion

Propeller Type: Single screw or twin screw or side quarter or Steerable Rudder propeller or Voith or

Waterjet or OBM etc. _____

Revolution per minute (RPM) _____ Speed of Vessel _____

Propulsion geared or direct driven _____

Propulsion type: Oil engine or Electric or Battery or Solar or other (*strike off whichever is not relevant*)

Registering Authority _____

Date _____

Subsequent to Registration

Nature and Date of transaction _____

Name, residence and occupation _____

Number of transaction of transferee or mortgagee or other person acquiring title or power _____

SCHEDULE A
STANDARD OPERATING PROCEDURE

(See rule 8)

1. Purpose.-

This Standard Operating Procedure (SOP) establishes a comprehensive framework for the safe operation of category 'C' vessels which are less than 10 meters in length, across Inland Waters as defined in clause (r) of section 3 of the Inland Vessels Act, 2021 within Gujarat; and shall supersede the Interim Guidelines notified by the Government of Gujarat on the 6th April, 2024.

2. Scope.-

This SOP shall,-

- (a) apply to all pleasure crafts/boats in Category 'C' vessels, including but not limited to paddle boats, canoes, kayaks, personal watercraft, motorboats, sailboats, and other recreational vessels;
- (b) cover all inland waters within the State of Gujarat;

District/City Waterside Safety Committee

3. Purpose and Scope of DWSC/CWSC.-

The District/City Waterside Safety Committee (DWSC/CWSC) shall be established under the Chairmanship of the concerned District Magistrate (DM) or, as the case may be, Municipal Commissioner. The DWSC's/CWSC's primary purpose is to,-

- (a) promote safe operation of water sports and recreational activities;
- (b) prevent accidents and minimize risks associated with water sports and recreational activities;
- (c) enforce established regulations governing water sports' operations and recreational activities within the district/city;
- (d) monitor functioning of Local Government Body/ Municipal Corporation / contractee of PPP agreement.

4. Composition.-

The DM/MC shall establish a District/City Waterside Safety Committee with the following composition:

Sr. No.	Officer	Chairperson/Member
1	The District Magistrate (DM) or an officer appointed by the DM or, wherever applicable, The Municipal Commissioner (MC),	Chairperson
2	The Superintendent of Police of the District; or an equivalent officer of the Police Administration of a given area. Wherever applicable, an officer appointed by the commissioner of police not below the rank of Superintendent of Police.	Member
3	The Deputy Municipal Commissioner or, wherever applicable, the Resident Additional Collector	Member Secretary
4	Wherever applicable, a representative of the concerned authority / special purpose vehicle which is permitting water sports or recreational activities. (For e.g. Tourism, Medical or any department as deemed by Chairperson.	Member
5	A representative of the jurisdictional Fire Department.	Member
6	Any Expert/ Representative of Association as deemed fit by the Chairperson	Invitee Member

5. Meetings and Quorum.-

- (a) The DWSC/CWSC shall meet at least once in every three months.
- (b) The meetings of the DWSC/CWSC shall be presided by the Chairperson; or, in his absence, any other member of DWSC/CWSC, as may be nominated by the Chairperson for the said purpose.

6. Roles and responsibilities of DWSC/CWSC.-

- (a) Regular Inspection and Monitoring: Regular Inspection & Monitoring of all the water sports activities in district/city ensuring compliance with certifications, permissions, and safety standards by appointing government officers from Municipal Corporation/ Concerned Authority/ Contractee of PPP Agreements.
- (b) In-principal sanction to all new agreements executed by the local authorities with private entities for carrying out water sports and recreational activities: Every agreement for operation of recreational and water sports activities shall be placed before the DWSC /CWSC for its In-Principal sanction; and the DWSC/CWSC may, subject to changes, suggestions and modifications, grant or refuse to grant In-principal sanction to such agreement with its suggestions. At this stage, the DWSC/CWSC shall, amongst other things, specifically consider the day-to-day safeguards in place, in the agreement, for the operation of the water sports or recreational activity; and the onus of periodic supervision (in the form and manner as may be prescribed by way of a checklist) by the local authority throughout the tenure of the agreement.
- (c) Establish a Complaint Mechanism: The DWSC/CWSC shall establish a clear and accessible mechanism for receiving and addressing complaints related to safety violations.
- (d) Bathymetric Survey: Inland waters, where water sport activities are being conducted shall be subjected to a bathymetric survey once every three years. The DWSC/CWSC shall, at the cost of the local authority or the operator of the activity (as may have been specified in the agreement between the local authority and the operator), commission the said bathymetric survey through the Gujarat Maritime Board, and in the event of unavailability of the infrastructure of the Gujarat Maritime Board at a given time, through agencies as may be advised by the Gujarat Maritime Board.
- (e) Develop Training Programs: In collaboration with the local body & relevant stakeholders, the DWSC/CWSC shall develop training programs for water sports operators on safety regulations, emergency procedures, and first-aid.
- (f) Creation and Implementation of Waterside safety emergency plan: The DWSC/CWSC shall create an emergency response plan for emergency.

7. Reporting.-

- (a) The DWSC/CWSC shall maintain a secure database to record all inspection activities, data collected, enforcement actions taken, and incidents reported related to water sports activities.
- (b) The DWSC/CWSC shall submit annual reports to the Home Department, Government of Gujarat, summarizing inspection findings, trends, and recommendations.

8. Review and Improvement.-

- (a) The DWSC/CWSC shall conduct an annual review of the safety aspects of all water sports and recreational activities. This review shall involve,-
 - (i) analysing data on inspections, enforcement actions, and reported incidents;
 - (ii) soliciting feedback from stakeholders, including water sports operators, the public, and relevant government departments;
 - (iii) considering emerging safety concerns and best practices in water sports safety management.
- (b) Based on the review findings, the DWSC/CWSC shall recommend improvements to the waterside safety plan, regulations and training programs.

9. Roles and responsibilities.-

- (a) The Government Officers of Municipal Corporation/Local Government Body/ Concerned Authority shall be appointed by the DWSC/CWSC to carry out inspections and fortnightly supervision to verify strict implementation of this SOP.
- (b) In Municipal Corporation's area which has traffic surveillance cameras, shall install cameras on boat jetties to monitor whether passengers wear life jackets and adhere to seating limits, especially during festivals and holidays.

- (c) Conduct surprise checks by local Municipality/Municipal Corporation vigilance teams every month to ensure passengers wear life jackets. Promote life safety awareness through local NGOs. Practice emergency procedures with local fire and emergency services and publicize these activities via media and social media.
- (d) The appointed Government officers shall conduct inspections with due diligence and respect for the rights of operators, ensuring that they identify themselves and present proper identification prior to the inspection, and may take photographs or video recordings as evidence during the inspection.
- (e) Ensure compliance with boat operating contract terms and conditions. The head of local Government body shall review the responsible officer's work during weekly staff meetings.
- (f) The local Government body shall conduct meeting every month with inter- departmental bodies such as the Tourism, Police, and Fire Departments, Coast Guard, Medical Services Department, and other relevant entities, aiming to enforce safety measures in the water bodies.
- (g) In collaboration with relevant stakeholders, the Municipal Corporation/Local Government Body/ Concerned Authority shall develop training programs for water sports operators on safety regulations, emergency procedures, and first aid.
- (h) The Municipal Corporation/Local Government Body/ Concerned Authority shall create an emergency response plan for emergency.

10. Enforcement Actions

Appointed Government Officers have the authority to take the following enforcement actions, depending on the severity of the violation:

- (a) Issue written warnings for minor violations.
- (b) Impose fines for serious violations within the framework established by the rules and any regulations made thereunder.
- (c) Detain non-compliant pleasure crafts until safety deficiencies are addressed. Recommend license suspensions or revocations for water sports operators who repeatedly violate safety regulations, as per the penalty provisions of the rules.

11. Selection process for Boat Operating Agencies.-

The Boat Operating Agencies shall be selected on the bases of an established set of criteria, which shall include, but shall not be limited to,-

- (a) assessment of past experience in managing boat or amusement facilities;
- (b) evaluation of technical expertise pertinent to managing boat operations;
- (c) verification of relevant qualifications and certifications;
- (d) commitment to employ, on a permanent basis, lifeguards, technically qualified boat operators; supervision and managerial personnel; and such other officers as the local authority may require the operator to deploy.

Safety

12. Roles of operators.-

- (a) Passenger Safety Briefings:
 - (i) Before each trip, boat operators shall conduct safety briefings in the local / regional language as also in Hindi. Additionally, the safety briefings shall also be required to be made in any such additional language(s) as may be required depending on the passengers plying the boat.
 - (ii) These briefings shall encompass key safety procedures, the usage and location of safety equipment, especially life jackets, passenger capacity of the boat, boat speed limits, navigation rules, prohibition of smoking on board, and necessary actions in case of emergencies.

- (b) Life Jacket Enforcement:
- (i) Life jackets complying with prescribed safety standards shall be worn by all persons on board during operation.
 - (ii) Life jackets shall be appropriately sized and fastened to ensure effectiveness in emergencies.
 - (iii) For children, life jackets designed for their age and weight shall be used.
 - (iv) Lifebuoys with a throwing line readily available are recommended in every craft as per the seating capacity.
- (c) Compliance with Operational Restrictions:
- (i) Boat operations shall be restricted during unfavourable weather conditions, including but not limited to high winds, thunderstorms, heavy rain, and poor visibility. The operator shall, at all times, ensure that the boat operations are only carried out during safe operating windows.
 - (ii) Boat operations shall be only within permitted zones and timeframes as stipulated by the local governing bodies.
 - (iii) The Boat Operator shall maintain a safe distance from other water users to avoid collision, and operation under the influence of alcohol or drugs is strictly prohibited.
- (d) Safety Equipment: The Boat Operator must ensure that all required safety equipment is onboard and in good condition, including whistle for signalling in distress, a flashlight, and first aid kit.
- (e) Operational Readiness: The Boat Operator should conduct daily inspections of their vessels to ensure that all mechanical and navigational systems are properly functioning.
- (f) Monthly Maintenance: The Boats must undergo mandatory cleaning, maintenance, and service on a monthly basis. Photo and video documentation of these actions shall be maintained by the operator.
- (g) The operator shall engage qualified, diligent, and trained crew members possessing a certificate from the National Institute of Water Sports, Port Authority, Gujarat Maritime Board or any other recognized organization to the effect that the crew have been trained in,-
- (i) manning and operating the boat/ equipment;
 - (ii) maintaining, in good operational condition, the boat / equipment and all life safety equipment; and
 - (iii) swimming, life safety, first aid and emergency response techniques.
- (h) Reporting of unethical practices:
- (i) Any operator working under the jurisdiction of the district/city who observes or has substantial reason to suspect unethical practices, improper conduct, or malpractice involving any appointed government officers/contractors is required and encouraged to report such activities to the DWSC/CWSC. This includes any acts that are considered unethical, illegal, in violation of professional standards, or otherwise inconsistent with the contractual obligations.
 - (ii) The report shall be detailed and include any supporting evidence, to enable the DWSC/CWSC to properly investigate the report. Depending on the nature and severity of the reported unethical practices or impropriety, the DWSC/CWSC may involve other appropriate regulatory or law enforcement bodies.
 - (iii) All reports shall be handled confidentially to the extent that is legally possible. The DWSC/CWSC shall protect whistle-blowers from any forms of retaliation, intimidation, or harassment for making such reports in good faith.

13. Basic Safety Equipment.-

All pleasure crafts must carry the following basic safety equipment:

- (a) Whistle for signalling in case of distress;
- (b) Flashlight for night-time operation (if permitted);

- (c) Anchor (optional for some craft types but recommended for stability and mooring);
- (d) Fire extinguisher (appropriate size and type for the craft);
- (e) First-aid kit (adequately stocked for potential injuries);
- (f) Walkie-talkie or mobile phone.

14. Safety Measures.-

- (a) Permanent signboards shall be erected on the platform next to the boats, which clearly states that it is mandatory for every passenger wishing to travel on the boat to wear a life jacket.
- (b) The number of life jackets for adults and small children shall be at least 20% more than the total boating passenger capacity. Furthermore, old, dirty, or stinky life jackets shall be immediately replaced with new ones.
- (c) Each boat shall visibly display the passenger capacity of the boat.
- (d) Each passenger's name and phone number shall be recorded when issuing a ticket. Records should be kept of how many, and which passengers have gone on each trip.
- (e) Firefighting tools on the boat shall be in place as per the standards and in usable condition; its checking shall be done by the local fire and emergency service once a month.
- (f) On a monthly basis, the boat contractor's employees, who are operating the boat, shall need to undertake a one-day on-site training for safe navigation and maintenance by a retired officer/soldier from the navy. This training is mandatory. It will be necessary to document it with photos.
- (g) Mock drill involving all stakeholders must be carried out once in three months and it should be reviewed by the DWSC/CWSC.

15. Life-guards.-

The Lifeguards shall be trained swimmers and be responsible for,-

- (a) monitoring activities and enforcing safety regulations;
- (b) providing assistance to distressed swimmers;
- (c) administering first aid until further medical help arrives.

16. Emergency Response Boats.-

- (a) Each location where pleasure crafts are operated must have ready access to an emergency response boat, equipped for swift search and rescue operations.
- (b) The required ratio for emergency boats to pleasure crafts is 1:10 for optimal safety and response times.
- (c) In locations where less than 10 pleasure crafts are operated, at least one boat shall be designated and equipped as an emergency boat.
- (d) The Regular training exercises shall be conducted to ensure the proficiency of emergency boat operators in rescue techniques and co-ordination with the District/City Waterside Safety Committee (DWSC/CWSC).
- (e) The fitness and functionality of all emergency boats shall be inspected on a monthly basis to guarantee their operational readiness and compliance with safety standards.

17. Signage and Public Awareness.-

- (a) The Permanent signage shall be erected at boat launching platforms and jetties in Gujarati, Hindi and English. This signage shall prominently display mandatory safety regulations, including,-
 - (i) life jacket use for all passengers;
 - (ii) number of life jackets exceeding total passenger capacity by 20% (including adult and child sizes);
 - (iii) replacement of old, damaged or unsanitary life jackets;
 - (iv) clear indication of the boat's passenger capacity.

18. Fire Safety and Crew Training.-

- (a) The following safety measures, as may be required depending on the nature and form of the boating apparatus, must be adopted to prevent fires aboard the boats,-
 - (i) regular inspection of electrical wiring, connections, cords, and battery-charging equipment is necessary to ensure they are in good condition;
 - (ii) fire emergency plans must be prepared and regularly exercised;
 - (iii) approved fire extinguishers must be provided and be easily reachable. Training regarding their use should be provided to the boat operator;
 - (iv) fire drills should be carried out every three months.
- (b) In case of a fire aboard the boat, the following steps must be followed,-
 - (i) alert passengers and make a distress call using your radio walkie-talkie or mobile phone;
 - (ii) shut off fuel and gas lines immediately;
 - (iii) attempt to extinguish the fire using a bucket or fire extinguisher;
 - (iv) close all hatches, vents, and ports to restrict the flow of oxygen;
 - (v) move any items on fire safely overboard into the water;
 - (vi) if a gas cylinder is in danger of catching fire, the boat must be abandoned.

19. Onshore Life Safety Procedures.-

To ensure safe operations on land, the following procedures need to be in place,-

- (a) appropriate communication devices must be installed;
- (b) signage boards featuring safety instructions must be exhibited conspicuously;
- (c) designated areas for embarking and disembarking must be established and clearly marked;
- (d) up-to-date contact information for emergency services must be clearly displayed;
- (e) regular inspections and maintenance of all vessel equipment shall be conducted;
- (f) mandatory installation of CCTV cameras with voice recorders on the jetties/berth is required. These shall be positioned to clearly capture the embarking and disembarking of passengers, passenger briefings and required donning of life jackets before embarking.

20. Environmental Safety Standards on Boats and Jetties/Berth.-

- (a) The Boat Operator shall collect all solid waste generated on the vessel to dispose of at designated places on shore.
- (b) All wastewater shall be collected, stored safely and disposed of responsibly.
- (c) Usage of paper or cloth bags shall be promoted in place of polythene bags.
- (d) A system for separating recyclable waste from non-recyclable garbage shall be arranged.
- (e) Proper measures shall be taken to correctly dispose of non-biodegradable garbage to not harm the local environment.
- (f) Vessels using outboard engines shall obtain a pollution control certificate every six months from a competent authority.
- (g) The Boat must be maintained so that there is no leakage of oil or fuel into the water.
- (h) "Do Not Litter" signs shall be posted in areas visible to every passenger.

SCHEDULE B**SCHEDULE OF FEES FOR SURVEY & REGISTRATION**

1.	Registration of Crafts- Vessels up to 300 GT	₹ 5000/-
2.	Annual Survey	₹ 5000/- per visit (maximum 2 visits)
3.	NOC for Scrapping	₹ 1500/-
4.	Overtime fees/Holiday fees (i) Overtime(Before 9.30 am or after 6.00 pm) (ii) Holiday Fees	₹ 3500/- ₹ 10000/-
5.	For witnessing tests of fire extinguishers, life buoys, chains and anchors etc. as requested per visit.	₹ 3000/- per visit

By order and in the name of the Governor of Gujarat,

KETAN SUTHAR,
Joint Secretary to Government.

